

FRIENDS OF HEYFORD STATION

An Ordinary Meeting of the Friends of Heyford Station was held in the Bowls Club on Tuesday 29th May 2018, starting at 7.30pm

Present:

Friends' Committee

Roger Bowen (Chairman)
Peter John (Hon Secretary & Hon Treasurer)
Bruce Eggeling
Eric Ball
Peter Stoddart

Great Western Railway

Claire King, Oxford Station Manager

The Chairman welcomed Claire King to the meeting, as the successor to the previous Oxford Station Manager David Pinder - who has moved on.

16. **APOLOGIES FOR ABSENCE** There were no apologies for absence.
17. **MINUTES** The minutes of the ordinary meeting held on 13th February 2018 were agreed as a true record and were signed as such by the Chairman.
18. **MATTERS ARISING**
 - a) **Posting of the minutes on the parish website** (*see Min 14/18*) - it was noted that the minutes of the Annual General & the Ordinary meetings held on 13th February had been posted on the parish website (*heyford.info - in the Residents section*) by Chris Cox.
19. **GREAT WESTERN RAILWAY**
 - a) **Station car park** (*see Min 10a/18*) - the meeting welcomed Claire King's reassuring comments regarding:
 - i) **the increased capacity of the car park** - this matter is in the hands of the GWR property section and it is understood that an approach will soon be made to David Dare
 - ii) **the redundant mast cabinet** - although it is understood that Network Rail continues to maintain that this cabinet is still in use, this will be raised again with NR
 - iii) **the dangerous manoeuvres of NR contractors vehicles within the car park** - this matter is also being further raised with NR.
 - b) **Accreditation & safety briefing for new Member** (*see Min 10b/18*) - it was noted that Warren Bartlett had carried this out at the station on 13th March.
 - c) **Renewal of Members identity passes** (*see Min 10b/18*) - the Secretary distributed the updated identity passes, which had an expiry date of 13th March 2019. However, Bruce Eggeling promptly spotted that the expiry date on his pass was the same date as the issue date - 13th March 2018. Claire King said that she would arrange for a replacement pass, with the correct expiry date, to be issued.
 - d) **Chairman's letter to the Managing Director** (*see Min 10c/18*) - it was agreed that, given Claire King's attendance and her undertaking to revive the long-outstanding matters at a) above, no further action would be taken.
 - e) **Matters raised by the GWR representative** - there were no separate matters raised.
 - f) **Matters raised with the GWR representative** - the Chairman inquired if the date for the 2018 Community Rail Conference had been set by GWR.
20. **STATION MATTERS** There were no matters raised.
21. **FINANCE**
 - a) **Treasurer's report** - the meeting received and approved the account for the period from 14th February 2018 to 29th May 2018, which showed: an opening balance of £191.53; expenditure of £35.00; a closing balance of £156.53.

- b) **Income** - there was no income to report.
- c) **Expenditure** - the meeting noted & approved the item of expenditure incurred between meetings.
- d) **Possible funding sources** (see Min 12d/18) - Peter Stoddart will seek to identify a contact within Dorchester Group.

22. **ACoRP**

- a) **Annual subscription for 2018/19** - it was noted that the subscription had remained at £30 (including VAT) and that it had been paid on 24th April.
- b) **Station Adopter Summer Seminar** - the invitation to attend the seminar to be held in London on 2nd July was noted and it was agreed not to send any delegates to this seminar.
- c) **Community Rail Awards 2018** - the receipt of the (online) CRA 2018 brochure was noted and, as none of the categories were a good fit for the Friends activities at Heyford station, it was agreed not to submit an entry for these awards.
- d) **General Data Protection Regulation (GDPR)** - after some discussion it was agreed that the Secretary will seek further guidance & clarification from ACoRP.

23. **ANY OTHER BUSINESS**

- a) Bruce Eggeling asked if it was possible to source any statistics regarding the historic footfall of Heyford station rail users - with the purpose of using them as a tool to press GWR for station improvements to reflect the expected upward trajectory on a year-by-year basis. The Secretary observed that this information was shown on the *wikipedia* "Heyford railway station" page - but that he had no clear understanding as to how the figures shown were compiled.

24. **DATE OF NEXT MEETING** - Tuesday 14th August 2018 was agreed as provisionally arranged.

There being no further business, the Chairman closed the meeting at 8.15pm.

..... (Chairman)