

## Minutes of the meeting of the Lower Heyford Parish Council held on 18th October

2018 at 7.00 pm in the Church

Present: - Mr Macnamara (JJ) (Chair), Denise Ball (DB) (Vice Chair), Emily Daly (ED), Chris Cox (CC), Lynnette Michaelides (LM), Bruce Eggeling (BE)

Members of the public: Richard Fowles

In attendance: Cathy Fleet, Clerk

**10.18.01** Apologies: No apologies had been received

**10.18.02** Declarations of Interest: There were no declarations of interest

**10.18.03** Minutes of the last meeting held on 20th September 2018 were read and it was **RESOLVED** to accept these as a true record of the meeting and they were signed by the Chair.

### **10.18.04 Public Participation**

Richard Fowles had expressed an interest in becoming a councillor (minuted under item 6).

### **10.18.05 Clerk's Report and actions from previous meeting**

NO	ACTION	Update	To be Actioned by :
09.18.06	Clerk to report all Highways issues on Fix My Street CC will continue to attempt to remove the unit from the SID CF will contact Cllr Corkin regarding moving the 30mph sign nearer the bridge	Completed  o/s	CF CC CF
09.18.08	Clerk to write an advert for the website and Valley News and also put something on Facebook regarding councillor vacancy	completed	CF
09.18.09	Clerk to inform Liz Goodwin that JJ has been nominated as Trustee for the Charity	completed	CF
09.18.10	Clerk to inform the CoM that BE will stand as PC representative	completed	CF
09.18.11	Clerk to chase Brethertons again regarding the Land Registry	Completed - no response	CF

### **10.18.06 Co-Option of Councillor**

Richard Fowles had joined the meeting with a view to being co-opted as councillor. He has not lived in the village the required 12 months, but by the time the paperwork is completed he will have. JJ proposed and DB seconded that he be co-opted as councillor. Clerk to send him the paperwork.

### **10.18.07 Highways/footpaths**

- The potholes on the B4030 have been fixed by the dragon patcher.
- The signs which had been blown down have been reported but have not been fixed.
- Activity has taken place on the bridge with some scaffolding and workmen evident. The barrier is still in place.
- A traffic survey is booked for w/c 29th October at a cost of £220 +VAT.
- **JJ to speak to Andrew Lewis regarding the allocation of S106 monies.**
- The salt bin on South Street is damaged and requires replacement. **BE to speak with Paul Wilson.**

- **ED to establish how much salt remains at the boatyard and what condition it is in.**
- **Clerk to respond to OCC regarding salt requirements for the winter**
- BE informed the meeting about a traffic light system which is in use in France whereby the light will only turn red when a vehicle is speeding, allowing drivers adhering to the speed limit to proceed. He thought it might be an idea for Station Road, **CF to approach Cllr Ian Corkin and see if it would be a possibility.**

#### **10.18.08 Meetings**

- BE attended the Highways Open Day at the Deddington Depot which he reported as very useful and has engaged with Paul Wilson regarding various issues.
- JJ will attend the Parish Liaison meeting.
- The consultation period regarding the bus stop in Caulcott ends tomorrow, but it is thought it may go to appeal.

#### **10.18.09 KGF Lease**

This no longer requires being an agenda item.

#### **10.18.10 MCNP**

The Plan has been sent to the Inspector who will make recommendations to CDC. The modified plan (if necessary) will be on the CDC website and it is thought the referendum will take place in February.

#### **10.18.11 Playground**

Nothing to report. Ric Fowles has agreed to undertake the regular inspections. **CF to send him the Inspection report sheet.**

#### **10.18.12 Website**

A page for Planning Applications has now been created on heyford.info.

#### **10.18.13 Valley News**

In a paper submitted by Bruce Eggeling as Treasurer of Valley News it is suggested that due to increased production costs due to the increase in number of houses at Heyford Park donations from parishes to support the community aspect of Valley News should in future be proportional to the number of houses to which it is delivered. The suggested donation from LHPC was £220. It was agreed that the donation figure of £350 as agreed in the precept should continue.

#### **10.18.14 Planning**

The following planning applications had been received:

Approvals:

18/00228/TCA Force House 19 Freehold Street

18/00235/TCA The Old Steam Mill Cottage

18/01444/LB Glebe Cottage, Market Square

Applications:

18/01715/LB Darville Cottage - **no objections**

18/01670/LB Darville Cottage - **no objections**

The phone box in Freehold Street for which BT have accepted responsibility as a listed structure will be repaired by them by the end of the week. The fault on the

line will also be repaired to make it a fully operational, structurally sound phone box.

**10.18.15 Finance** - The following accounts were approved for payment

Payee	Detail	Amount	Cheque No
Lower Heyford PCC	PCC Grant	400.00	500455
Moore Stephens	External Audit	264.00	500456
TP Jones	payroll	54.90	500457
CDC	Dog bins	192.19*	500458
Cathy Fleet	Clerk expenses	27.93	500459

**Other matters**

A letter had been received from CDC regarding empty homes in villages. Wharf Cottage, Market Square is currently unoccupied - Clerk to inform CDC

Committee of Management - it was confirmed that Bruce Eggeling is nominated as the PC representative for the Committee of Management and that Atlanta Kyte be nominated as the Village Hall Fund representative.

Date of next meeting : 29th November 2018

Provisional dates for 2019:

**17<sup>th</sup> January, 21<sup>st</sup> February, 21<sup>st</sup> March, 18<sup>th</sup> April, 16<sup>th</sup> May, 20<sup>th</sup> June, 18<sup>th</sup> July, 19<sup>th</sup> September, 17<sup>th</sup> October, 21<sup>st</sup> November**

**Annual Parish meeting and Annual Meeting of the Parish Council tbc**

**NB: Elections for LHPC will be held in 2019**

**Dates in RED are fixed dates (provisional for 2019) , those in BLACK may be cancelled if no urgent business**

Signed ..... Mr J J Macnamara Date .....

**ACTION LIST SUMMARY**

NO	ACTION	To be Actioned by :
09.18.06	CF will contact Cllr Corkin regarding moving the 30mph sign nearer the bridge	CF
10.18.07	<ul style="list-style-type: none"> <li>• JJ to speak to Andrew Lewis regarding the allocation of S106 monies</li> <li>• BE to speak with Paul Wilson regarding replacing the salt bin on South Street.</li> <li>• ED to establish how much salt remains at the boatyard</li> <li>• CF to respond to OCC with salt requirements</li> <li>• CF to approach Cllr Ian Corkin regarding the French traffic lights for possible use on Station Road.</li> </ul>	JJ BE  ED CF CF
10.18.11	CF to send the Playground inspection sheets to Ric Fowles	CF