

Minutes of the meeting of the Lower Heyford Parish Council held on

29th November 2018 at 7.00 pm in the Church

Present: - Mr Macnamara (JJ) (Chair), Denise Ball (DB) (Vice Chair) , Emily Daly (ED).
Chris Cox (CC),

Members of the public : Cllr Ian Corkin

In attendance: Cathy Fleet, Clerk

11.18.01 Apologies: Apologies had been received from Bruce Eggeling, Ric Fowles and Lynnette Michaelides

11.18.02 Declarations of Interest : There were no declarations of interest

11.18.03 Minutes of the last meeting held on were read and it was **RESOLVED** to accept these as a true record of the meeting and they were signed by the Chair.

11.18.04 Public Participation

Cllr Corkin updated on Highways matters as minuted under item 6.

11.18.05 Clerk's Report and actions from previous meeting

NO	ACTION	Update	To be Actioned by :
09.18.06	CF will contact Cllr Corkin regarding moving the 30mph sign nearer the bridge	See agenda item 6	CF
10.18.07	<ul style="list-style-type: none">JJ to speak to Andrew Lewis regarding the allocation of S106 moniesBE to speak with Paul Wilson regarding replacing the salt bin on south Street.ED to establish how much salt remains at the boatyardCF to respond to OCC with salt requirementsCF to approach Cllr Ian Corkin regarding the French traffic lights for possible use on Station Road.	Completed Completed	JJ BE ED CF CF
10.18.11	CF to send the Playground inspection sheets to Ric Fowles	Completed	CF

11.18.06 Highways/footpaths

ED confirmed that there is an ample supply of salt at the boatyard in reasonable condition so additional supplies are not required. The salt bins have been replenished, the one in South Street has been replaced.

ED also confirmed that a dog poo bin ordered some time ago is still stored at the boatyard. ED to retrieve it and temporarily store it in the church.

Cllr Corkin reported that the bus stop in Caulcott has been approved and will be installed shortly.

BE and CC had met with Mike Wasley (OCC) and OCC are aware of the problems with speeding and lorries through Lower Heyford and has made various suggestions. S106 money will also be sought and a weight limit on Rousham Bridge.

The SID is still not working correctly and is currently obstructed by trees. CC & BE to discuss and decide on course of action. PC will purchase poles for the SID to be fixed to and they will be installed by OCC.

The recent traffic survey revealed in addition to a large number of vehicles speeding, that over 1000 HGVs travelled through Station Road during the period of the survey (960 going south east and 283 going north east) Cllr Corkin has spoken to Paul Wilson (OCC) who will contact the bridges team - temporary repairs have been carried out to broken water pipes near the bridge. Signage to change the position of the speed limit sign near the bridge will be in the region of £2600.

An Air Quality Survey was carried out in Middleton Stoney and found to be excessive. Cllr Corkin will commission a survey to be carried out in Lower Heyford.

Cllr Corkin will continue to support JJ in getting a conservation order on the bridge to include a weight limit.

11.18.07 Meetings

JJ had attended the parish Liaison meeting. CDC's update to be circulated. JJ had also attended the LHRINC meeting in his capacity as Trustee

11.18.08 LHRINC

Due to a resignation a vacancy has occurred for Trustee to the Charity. Liz Goodwin, Chair of the Charity, has received a nomination from Trevor Husband (trev.husband@gmail.com.) of Freehold Street. The PC are happy to accept this nomination and propose that he be elected as Trustee

ACTION : CF to inform Liz Goodwin

It had been suggested by the charity that instead of making an annual payment to the PC of £1 for the Reading Room, a single payment until the expiry of the lease should be made. This proposal was agreed.

11.18.09 Valley News

It was confirmed that the PC are happy to make an annual payment of £220 to Valley News.

11.18.10 High Sherriff Awards

In previous years to PC has made a nomination for the High Sherriffs Award, but it was decided not to nominate anyone this year.

11.18.11 CoM

The promised payment of £10,000 to the Committee of Management for the building project is now due and councillors approved payment of this sum.

ACTION : CF to send the cheque to Cheryl Pike

11.18.12 MCNP

The Plan is now with the Examiner, but due to the fact that he has been required to work on another project, it is unlikely that he will complete his examination until after Christmas.

11.18.13 Playground

Inspection report sheets had been received from Ric Fowles with no problems reported.

11.18.14 Website

CC reported that the formatting of minutes and agendas sent to him for the website as word documents is lost when converted to pdf. Clerk to send as pdf to avoid this problem.

11.18.15 Planning

The following planning applications had been received :

- 18/01857/F Heyford Manor - no objections
- 18/00315/TCA Ham house - no objections
- 18/01562/F 25 Freehold Street - no objections

Details have been received of a large project in Enstone consisting of a motor museum, hospitality buildings and holiday accommodation, all of which is totally unsuitable for the area. The PC will lodge an objection with West Oxfordshire Council on the grounds that the existing infrastructure would be unable to cope with the large number of visitors which would be anticipated.

ACTION: PC to lodge objection with West Oxfordshire Council

11.18.16 Finance - The following accounts were approved for payment

Payee	Detail	Amount	Cheque No
Aston Woodcare	weed spraying	225.00	500460
Nigel Prickett	grasscutting	342.00	5004621 *
Committee of management	Donation	10000.00	500462
Cathy Fleet	Clerk expenses	24.33	500463
HMRC	PAYE	154.80	500464
Chris Cox	Reimbursement	54.66	500465
RBL	Poppy Wreath	25.00	500466

The move from Co-Op Bank to Unity Bank is on-going. JJ to complete application.

Date of next meeting : **17th January 2019**

For the next Agenda : LHPC will have been in existence for 125 years in 2019. Discussion as to how to mark this.

Future meetings

17th January, 21st February, 21st March, 18th April, 16th May, 20th June, 18th July, 19th September, 17th October, 21st November

Annual Parish meeting and Annual Meeting of the Parish Council tbc

NB: Elections for LHPC will be held in 2019

Dates in RED are fixed dates (provisional for 2019) , those in BLACK may be cancelled if no urgent business

Signed Mr J J Macnamara Date

ACTION LIST SUMMARY

NO	ACTION	To be Actioned by :
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11.18.08	LHRINC - CF to inform Liz Goodwin the PCs agreement to Trevor Husband becoming Trustee	CF
11.18.11	CoM - CF to send the cheque to Cheryl Pike	CF
11.18.15	Planning - ED to lodge objection with West Oxfordshire Council to the proposed museum at Enstone	ED
11.18.16	Finance - JJ to complete application to Unity Bank	JJ