

## **King George's Field**

### **Annual General Meeting**

**Held on: 26 November 2018 at 19:00**

**At: St Mary's Church, Lower Heyford**

#### **Present:**

**Trustees of the King George's Field:** Barry Varney, David Gregory and Bruce Eggeling, and Pete Thompson

**Members of the Committee of Management:** Cheryl Pike, Chris Daly, Anthony Alder, Liz Goodwin, Jane Masegla, Bruce Eggeling, Brian Draper and Terry Hawkins

**Others:** Twenty five residents of the villages of Lower Heyford and Caulcott

#### **Minutes:**

1. The Chair of KGF Committee of Management (KGF CoM), Dr Liz Goodwin, welcomed all present;
2. The minutes which had been circulated to all attendees in respect of the last AGM on 21 November 2017 were approved and signed by the Chair;
3. The meeting considered the accounts for the period ending 30 September 2018 which had been circulated to all attendees at the meeting;
4. The Chair invited questions on the accounts but there were none raised;
5. The meeting was asked to approve the accounts which it did by consent;
6. The Chair then gave a report covering the period since the last AGM as follows:
  - a. The Chair recalled the last AGM when the CoM had been established and particularly Peter Stoddart's closing comments when he 'wished the CoM all success to develop the field and club for all in Lower Heyford and Caulcott to be proud of'
  - b. The Chair noted that at the first meeting of the CoM she had been elected to be Chair.
    - a. She noted that the committee comprised
      - i. Representatives of the Parish Council: Bruce Eggeling, the Parochial Church Council: Chris Daly, the Sports and Social Club: Cheryl Pike, Heyford Athletic Football Club: Anthony Alder, the Village Hall Fund:

Atlanta Kyte. It was noted that neither the WI nor the Bowls Club had a current appointee although they were entitled to appoint one.

- ii. As well as 5 independent members (those who were not officers of any of the bodies entitled to appoint) being: Jane Maseglia, Lyn Chandler, Terry Hawkins, Brian Draper and the Chair herself, Liz Goodwin
- c. The Chair noted that the main focus during the year has been the project to improve the facilities on the King George Field and to that end:
- i. A lease had been finalised with the PC on 26<sup>th</sup> February 2018. She noted that the field is owned by the PC and the lease is between the PC of Lower Heyford and the Trustees of KG's playing field. She noted that it was a variation to an existing lease date 20<sup>th</sup> March 2003 and it extends lease for period of 50 years and now runs to 25<sup>th</sup> February 2068
  - ii. A contract had been signed on 5<sup>th</sup> May 2018 with John Varney as main contractor and also with Barry Varney;
  - iii. KGF CoM had secured funding for the project, from:
    - A. Football Foundation
    - B. Village Hall Fund
    - C. PC
    - D. Relief in Need charity
    - E. Sports and Social Club
    - F. Football club
    - G. Councillor Ian Corkin (Councillor Priority Fund 2018/19)
    - H. Tesco's via the shoppers vote using tokens
- d. The CoM had appointed Trev Husband to fulfil an 'intelligent client role' for the building process along with David Irvine as his assistant. She explained that this role was to visit the site regularly and to keep an eye on progress against the plan as well as 'signing off' on invoices submitted by John. Liz proposed that thanks were due to Trevor for his diligence and attention to detail;
- e. The Chair noted that work had started in early summer and was nearing completion. She noted that:
- i. There had been a slight delay to start due to soil testing delays,
  - ii. Agreement had been reached with John Varney re fit out,
  - iii. It had been hoped to be able to hold the meeting in the new facility but it was not quite ready,
  - iv. There would be an opportunity for anyone who wanted to visit after the meeting.
- f. Throughout the project the KGF CoM has sought to keep all residents informed – with some 8 newsletters to date

- g. The Chair noted that a name for the new building had been selected by all residents as: King George's Field Community and Sports Centre. She described the process that had been gone through with voting cards being issued and that the May Day had been given the final decision;
- h. The Chair noted that the current status was:
  - i. Building work was nearly complete with completion expected in next few weeks. Thanks were given to John and Barry who have worked tirelessly to carry out the work in a relatively short timescale;
  - ii. Funding looks very close to being balanced – significant voluntary contribution by Ant Alder, the Chair of the Football Club. Thanks were given to him for this;
  - iii. The CoM was now moving into operations mode – current users Footballers and Sports and Social Club were now starting to use the facility, quiz nights, darts etc. However, in terms of future operations, everyone wanting to use the facility will need to book the venue. So, as part of that:
    - a) A hire agreement has been finalised;
    - b) Cost structure agreed – discount of 25% for village residents and village organisations and 10% discount for regular bookings
    - c) Booking process – being developed – Janie has been involved in this and we have also had offers of help from Carol Pook and Rachel Fowles. The Chair noted that further details would be given shortly.
    - d) The Chair noted that the aim was to pitch the charges at a level that keep costs of rental to a minimum commensurate with ensuing the facility is always well cleaned and the operation balances the books overall whilst leaving a modest surplus to fund future maintenance etc.
  - iv. The Chair noted that the CoM was planning a formal opening in 2019;
- i. The Chair noted that all information is now being put on [heyford.info](http://heyford.info) website and that it was intended to continue newsletters although maybe less frequently!
- j. The Chair noted that this was an exciting time for the village and provided an opportunity for other to get involved by joining the committee and/or by organising things to be held at the centre
- k. The Chair noted that there was already lots of interest and expressed the hope that everyone in village will use the new facility.

## 7. Comments and questions

There were no comments or queries raised by the meeting.

## 8. Briefing on booking arrangements

Janie Masegla gave the meeting a brief guidance upon how to book the Community and Sports Centre and/or the Field;

9. The Chair offered her thanks to those who have served on the committee in the last year. She noted that it had been a massive team effort and that special mention was given to Cheryl and Ant. She also thanked Lyn Chandler and Nuala Francis who had joined the committee but stepped down during the year. She noted that she was delighted that Atlanta, Chris, Cheryl, Ant and Bruce will be continuing as nominated members of the committee;

10. The Chair had already mentioned the important role that Cheryl Pike had played in the project and she presented some flowers to Cheryl from the CoM to say 'thank you' for all that she had done and continued to do;

11. The Chair turned to the appointments to the Committee of Management for the coming year. She noted that, of the bodies entitled to appoint members, the following appointments had been proposed by the organisations as follows:

- |                    |                                      |
|--------------------|--------------------------------------|
| • Chris Daly       | Parochial Church Council             |
| • Bruce Eggeling   | Lower Heyford Parish Council         |
| • Anthony Alder    | Heyford Athletic Football Club       |
| • Cheryl Pike      | Lower Heyford Sports and Social Club |
| • Atlanta Kyte     | Village Hall Fund (via PC)           |
| • Lynn Humberstone | WI                                   |

12. The Chair turned the meeting to the election of independent members. She reminded the meeting that there were a maximum of 5 positions on the CoM to be filled by independents. The following were duly proposed and seconded by those at the meeting:

- Brian Draper
- Liz Goodwin
- Terry Hawkins
- Donna Husband
- Roland Gregory
- Alex Pook

13. On a show of hands the following were elected:

- Brian Draper
- Liz Goodwin
- Terry Hawkins
- Donna Husband
- Alex Pook

14. Any other business

The Chair enquired if there were any other matters of business and there were none.

15. The meeting was closed at 19:55.