

Minutes of the meeting of the Lower Heyford Parish Council held on

21st March 2019 at 7.00 pm in the Church

Present: - Mr Macnamara (JJ) (Chair), Denise Ball (DB) (Vice Chair) , Emily Daly (ED).
Chris Cox (CC), Bruce Eggeling (BE)

Members of the public : Cllr Ian Corkin

In attendance: Cathy Fleet, Clerk

03.19.01 Apologies: No apologies had been received

03.19.02 Declarations of Interest : There were no declarations of interest

03.19.03 Minutes of the last meeting held on 17th January 2019 were read and it was **RESOLVED** to accept these as a true record of the meeting and they were signed by the Chair. The minutes of the November 2018 meeting were also signed.

03.19.04 Public Participation

Cllr Corkin's report is dealt with under item 8.

03.19.05 Clerk's Report and actions from previous meeting

Minute #	Action	Update	Action by :
01.19.04	Councillors to encourage those in Parish to vote for MCNP in referendum		ALL
01.19.06	ED encouraged to continue work regarding traffic volumes etc.	On-going	ED
01.19.06	CC and BE to finalise inputs to OCC regarding traffic calming measures and limits		BE and CC
01.19.07	BE to give go ahead to Peter Deeley to write book on the 125 years of the PC	completed	BE
01.19.09	Clerk to chase lawyers for finalised KGF lease	Completed	CF
01.19.12	Clerk to issue forms for PC elections ASAP	Completed	CF
01.19.15	Clerk to submit precept request in the sum of £8,113	Completed	CF

03.19.06 Elections

Nomination papers were distributed to prospective councillors and Elector numbers provided by the Clerk . The Notice of election will be received and published on 26th March with nomination papers to be submitted to CDC by 4th April

Denise Ball confirmed that she would not be standing for election. She was thanked for her many years as councillor and presented with flowers to mark her last meeting. a further presentation will be made in due course.

03.19.07 Highways/footpaths

The bus stop in Caulcott was approved some months ago and pole installed. The 'flag' to formalise the bus stop is expected to be in place soon. The bus already stops informally.

Cllr Corkin had met with Mike Wasley (OCC) regarding Station Road and has commissioned a traffic survey to identify the number of HGVs travelling through the village and there will be a meeting between OCC and CDC at County Hall on 3rd April in order to understand what funding may be available for traffic calming in the villages. ED will also attend.

Cllr Corkin has spoken with Paul Wilson who has agreed the dragon patcher should be used in Freehold Street. Cllr Corkin to confirm dates.

The planning decision on the Mullin Motor Museum will be made on Monday 25th March. Despite best efforts ED has been unable to persuade CDC to oppose the application.

It was reported that Rousham Bridge is sound, but will be re-assessed,.

03.19.08 Report from OCC/CDC

Cllr Corkin reported that the CDC/OCC partnership is progressing with 6 shared offices so far including adult care, childrens services, safeguarding, housing and leisure. There remains a lot of work to be done before the imminent 6 month review.

03.19.09 Former village Hall

The meeting noted that a number of complaints had been received from residents by the council regarding members of the Jehovah's Witness organisation touring around the villages seeking to encourage membership of JH.org. It was further noted that this was often done in a group and the meeting was specifically concerned to note that a number of those called upon could be classified as vulnerable due to age or other ability impairment

The meeting noted that at the time of the sale of the Village Hall to JH.org, villagers' specific concerns in this regard had been raised by a large number of residents of the villages that due to proximity they would be viewed as a readily accessible audience for such visit

The meeting further noted that it had been agreed at the time of the sale, by way of 'gentleman's agreement' between the council and the JH.org of the day that this would not happen

ACTION : CF to send this minute to JW representative.

03.19.10 Power outages

An email had been received from a resident regarding the recent power outages in the villages, asking if the parish council could contact SSE to complain. On this occasion, although the majority of the village were without power for many hours, SSE have compensated all those affected and it was decided that this is not a matter for the parish council.

ACTION: CF to respond to the email received.

03.19.11 Meetings

No meetings had been attended.

03.19.12 KGF

The KGF Lease has been completed with the Land Registry. A further invoice has been received from the solicitor which, although sent to the CoM will be paid by the PC.

03.19.13 CoM

The new building is complete and there will be a Barn Dance on 4th May. BE has discovered amongst archive material many copies of the map of the village which was hand drawn by Don Finch. These will be donated to the CoM and can be used as a fund raiser.

03.19.14 MCNP

Voting has been taking place throughout the day on whether to accept the Mid Cherwell Neighbourhood Plan. The count will take place later tonight, which BE will attend and inform all in due course.

03.19.15 Playground

Nothing to report

03.19.16 Website

It was agreed that the website still requires updating and all were asked to view other parish councils' websites in order to decide what is needed. Once decided approaches could be made to website designers.

ACTION : All to view and comment on other PC's websites

03.19.17 Defibrillators

CF pointed out that the defibrillator had been purchased in 2015 and although it has not been used the pads and batteries may require replacement.

ACTION : CF to contact supplier to find out life expectancy of Defibrillator pads/batteries.

03.19.18 Planning

The following planning applications had been received :

Notice of landowner deposit: Land at Manor Farm, Caulcott, Bicester, Oxfordshire, OX25 4NF

19/00156/LB Darville Cottage, Station Road - no objection

19/00217/LB Darville Cottage, Station Road - no objection

03.19.19 Finance - The following accounts were approved for payment

Payee	Detail	Amount	Cheque No
Community first	Subs	55.00	500469
Bruce Eggeling	reimbursement (files)	94.00	500470
HMRC	PAYE	154.60	500471
CDC	Dog bins	96.10	500472
Bruce Eggeling	reimbursement	4.50	500473
Cathy Fleet	Clerk salary	215.39	SO
Cathy fleet	Clerk expenses	54.73	500474
SLCC	subs (split with SA/Som)	40.66	500475
TP Jones	payroll	54.90	500476

Other matters

It was noted that BE will be unable to attend some meetings throughout the summer

BE to obtain quotes for replacement noticeboards for the next meeting

SID - Clerk to provide CC with information re the SID recently purchased by Somerton

The book being written by Peter Deeley is in 1st draft stage

Dates of Next Meetings

18th April, 16th May, 20th June, 18th July, 19th September, 17th October, 21st November

Annual Parish meeting and Annual Meeting of the Parish Council to be held on WEDNESDAY 15TH MAY

N.B. Dates in **RED** are fixed dates whilst those in **BLACK** may be cancelled if no urgent business

Signed Mr J J Macnamara Date

ACTION LIST SUMMARY

NO	ACTION	To be Actioned by :
03.19.09	CF to send minute of the meeting to JW representative	CF
03.19.10	CF to respond to the email received regarding power outages	CF
03.19.16	All to view and comment on other PC's websites	All
03.19.17	CF to contact supplier to find out life expectancy of Defibrillator pads/batteries	CF