

**Lower Heyford Parish Council
Annual Meeting of the Parish Council held at 7.00pm 15th May 2019 in the Church**

Minutes

Present :

JJ Macnamara (JJ), Bruce Eggeling (BE), Emily Daly (ED), Ric Fowles (RF)

Members of the public : Sarah Varney

Apologies : Chris Cox

In attendance : Cathy Fleet (Clerk)

- 1. To elect a Chairman for the forthcoming year**
BE proposed and ED seconded James Macnamara and he was duly elected.
- 2. Chairman to sign Declaration of Acceptance**
The Declaration of Acceptance was signed
- 4. Declarations of Interests**
There were no declarations of interest
- 5. Public participation**
There was no public participation
- 6.. To approve and sign the Minutes of the previous meeting held on 21st June 2018**
The minutes of the meeting held on 21st June 2018 were read, agreed to be a true record of the meeting and signed by the Chair.
- 7. To elect a Vice-Chairman for the forthcoming year**
RF proposed and ED seconded Bruce Eggeling and he accepted and signed the Declaration of Acceptance witnessed by the Clerk
- 8. To appoint the Responsible Financial Officer for the forthcoming year**
JJ proposed and BE seconded that Cathy Fleet continue as Responsible Financial Officer and she accepted

Signed Chairman, Lower Heyford Parish Council

Dated