

LOWER HEYFORD RELIEF IN NEED CHARITY

Charity No 237768

Chairperson: Dr L Goodwin (LG)

Trustees: Dr S Watson(SW), Ms S Edwards (SE), Mrs H Stoddart (HS) Mr James Macnamara (JJ) Mr Trevor Husband (TH)

Meeting of the Trustees of the Lower Heyford Relief in Need Charity

Held at the home of Ms S Edwards

Monday 21 January 2019 at 7pm

MINUTES

1. Apologies

There were no apologies

2. Minutes of the meeting of October 29 2018 were agreed.

The Minutes were accepted and signed by LG as a true record of the meeting.

3. Trevor Husband was officially welcomed to the committee and thanked for his support. Dr Liz Goodwin agreed to be chair

4. Financial Statement

Updated financial information was presented by LG who reported that the finances are in good shape. LG also asked if there was an alternative option for the current independent examiner who currently looks over the annual report. It was agreed that this would be explored further.

5. Reading Room

LG confirmed that there had been a meeting with the tenants, who had undertaken some work themselves and the cost of this had now been reimbursed.

THATCH

Quote for the thatch has now been accepted and the work will be completed in May.

WINDOWS

We are still waiting for a quote for the repair to the window.

WALL

The work on the wall is due to be completed.

TH has agreed to take on the role of managing the Reading Room and having contact with the tenants.

6. Poor's Land-rent is due for review in March 2019 but committee agreed to leave the situation as it is.

7. The Career development grant and associated publicity/promotion

This has been publicised, but no requests received. SE to look at using the social media platform Next Door to promote the work of LHRINC.

8. Requests for Assistance

Potential requests for support from around the villages were discussed.

9. Valley News-donation has been given.

10. Parish Council-nothing to report

11. Charity Commission-no update

12. No other correspondence

13. AOB: SE agreed to continue to research other similar organisations to LHRINC to consider a joint meeting. SE to look at community transport to see if there is an option for us to offer some support.

Membership of the new KGF has now been paid for by LHRINC for every member of the parish.

14. May 2 at the home of HS

Summary of actions

Action	Who
Community transport	Sarah
Next Door (to publicise LHRINC)	Sarah
Research similar organisations and build relationships/suggest meeting	Sarah

Signed:.....

Date:.....